

LOAN ACCOUNT NUMBER

certificate of income

Private & confidential

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Haven Mortgages Limited ("Haven") is presently processing a loan application on behalf of an employee of your company/organisation, and the following information is required in connection with their application.

The information received will be treated as confidential and only for use by Haven.

On completion, please give this certificate to your employee who should then include it with their loan application.

Name of Employee	_____		
Job Description	_____		
Name of Company/Organisation	_____		
Business Registered Address	_____		
Place of Employment	_____		
Date Employment Commenced	_____		
Is Employment Permanent / Temporary / Fixed Contract	_____		
Subject to probation period?	Yes <input type="text"/>	No	<input type="text"/>
Duration of probation	<input type="text"/>		
Is Employment Full Time / Part Time	_____		
Is Employment Pensionable	Yes <input type="text"/>	No	<input type="text"/>
Salary / wage – Basic	€ _____ per annum	Bonus € _____	p.a
Paid – Weekly / Monthly	_____		
Overtime Actual / Estimated	€ _____ per annum	Commission € _____	p.a
Is Employee subject to a Salary Scale	Yes <input type="text"/>	No	<input type="text"/>
If YES please state maximum	€ _____		

*The signatory must hold a senior position within the company.

Signature*

Block Capitals _____

Position Held _____

Date

Declaration (to be signed by applicant)

I hereby give my consent to Haven to contact my employer directly in connection with the income figures and employment details submitted.

Signature

Print Name

Date

Company Stamp